

## Minutes of Nedging with Naughton Parish Council Meeting held on Tuesday 9th January 2024

Present: Cllr Harding (Chairman), Lynn Allum (Clerk), Cllr Pratt, Cllr Goodman, Cllr London, District Cllr Leigh Jamieson, County Councillor Robert Lindsey, 3 members of the public.

### 1. Chairman's Welcome & Apologies

The Chairman welcomed everyone to the meeting.  
Apologies were received from Cllr Witham.

### 2. Councillors' Declarations of Interest

There were no declarations of Interest.

### 3. Minutes of the meeting held on 14/11/23

The minutes of the last meeting held on 14/11/23 were approved, agreed as a true record and signed by the Chairman.

### 4. Matters arising directly from the minutes

The new dog litter bin has been situated at the north end of Crowcroft Road opposite the property named 'Piaqua'. It has been registered with BDC and waste collections will begin this week.

### 5. Reports from Visiting Councillors

County Cllr Robert Lindsey read his report out to the meeting.  
District Cllr Leigh Jamieson read his report out to the meeting.

### 6. Report from Village Hall & Community Council Representative

Cllr Goodman read the report out to the meeting.

### 7. Finance Report

#### General Fund

Balance b/fwd from previous meeting on 14/11/23 £7,373.09

#### Income

Date	Item	Amount
09/11/2023	Lloyds Interest	£4.42
11/12/2023	Lloyds Interest	£19.06

Total Income £23.48

#### Expenditure

Date	Item	Amount	VAT	Power
29/11/2023	Clerks Expenses 22/11/22 - 21/11/23	£98.10	£0.00	S112 LGA 72
11/12/2023	Ink Cartridges/Amazon (L Allum)	£37.58	£6.26	S111 LGA 72
18/12/2023	Clerk/RFO Salary Q3 (Incl backdated pay)	£1,124.76	£0.00	S112 LGA 72
18/12/2023	book 2nd class stamps	£6.00	£0.00	S111 LGA 72

Total Expenditure: £1,266.44

**General Fund Balance £6,130.13**

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman .....



Date .....

30/01/24

CIL Balance b/fwd from previous meeting on 14/11/23 **£9,399.67**

There has been no CIL Income or Expenditure

**CIL Balance £9,399.67**

**Total Balance as at 09/01/24 £15,529.80**

**(Lloyds Treasurers Account £7.77 Lloyds Savings Account £15,522.03)**

- **Budget Update**

A budget update had been sent out to Cllrs prior to the meeting.

Invoices paid to date £6,473.03

Estimated further Expenditure (to end of financial year) £1,538.38

Estimated amount from reserves £1,008.91

**8. Budget Setting 2024/25**

The budget had been sent to Cllrs prior to the meeting and after a discussion, it was agreed that the budget for 2024/25 would be set at the level of the estimated end of year expenditure for 2023/24 plus a 5% uplift for increasing costs. It was agreed that the reserve level remains the same with no increase.

**9. Precept Setting 2024/25**

The draft precept had been sent to Cllrs before the meeting

The tax base level has increased by 0.5%.

It was agreed that the precept request for 2024/25 would be the total of the estimated end of year expenditure for 2023/24 (£7,376.22) plus a 5% increase. Total precept of £7,745 will be requested from BDC. This precept gives the Parish a Council Tax Band D amount of £38.16. This is an increase of 16.20% on 2023/24. The request form will be signed and submitted to BDC by 31<sup>st</sup> January 2024.

**10. Clerk's Report**

**Planning Application Decision Notices**

DC/23/04411 Proposal & Location of Development: Householder Application - Erection of a garden outbuilding. 9 Jubilee Meadow, Nedging with Naughton, Ipswich, Suffolk IP7 7FJ. Application Refused.

**Dog and Litter Bin Requests** – The location for any future installations are required to be checked by BDC to ensure that it is in an appropriate position, a form for which has been received.

**Internet Banking Policy**

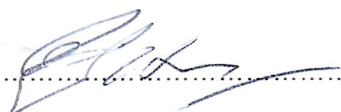
Although the Internet Banking transactions are covered in the Financial Regulations, it was recommended by SALC at the Internal Audit to adopt an Internet Banking Policy which would outline the controls measures that are applicable for the making of Council's payments thereby underpinning the Council's overall approach to the risks associated with online banking. A policy was sent to Cllrs and at the meeting it was agreed to include 'two factor authentication' within the policy and the policy was adopted.

**11. Agreement of details, numbers and locations of Village Welcome signs to be provided from CIL Funds**

It was agreed to purchase from Glasdon, 4 Everwood white Village Welcome signs, with the message "Nedging with Naughton Welcomes Careful Drivers" at a cost of £3,558.92 plus postcrete. These will be positioned in New Road (by Naufields), Ipswich Road (by Underwood Grange), Ipswich Road (by the entrance to Bush Farm) and Hadleigh Road (by the entrance to the Anglian Water Bore Hole Site).

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman .....



Date .....

31/01/24

**12. Setting dates for 2024/25 meetings**

The dates had been sent out to the Councillors as listed on the meetings list. It was agreed that there would be 6 Parish Council meetings planned for the coming year 2024/25. All meetings will continue to be held in the Village Hall at 7.30 pm. The Annual Meeting will be held on 13th May 2025 at 7pm, to be followed by the Annual Parish Meeting at 8pm. The Clerk will arrange for the dates to be printed in the Roundabout magazine.

**13. Review of Clerk's Contract**

The Clerk's contract has been reviewed and it was agreed that no changes are required.

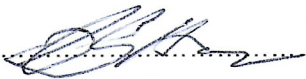
**14. Any Questions**

There were no questions.

The meeting closed at 20:35

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman .....



Date .....

