

**Minutes of Nedging-with-Naughton Parish Council Meeting  
(Virtual Meeting via Skype – due to the Covid-19 Virus)  
held on Wednesday 13<sup>th</sup> May 2020**

Present at the virtual meeting: Cllr Harding (Chairman), Cllr Pratt, Cllr Witham, Cllr Goodman, Cllr Walker, District Cllr Leigh Jamieson (part time), County Cllr Robert Lindsay (part Time). **Lynn Allum (Clerk) was unable to join the meeting due to problems with accessing Skype.** No members of the public accepted the advertised offer to attend.

**NOTE: This meeting was scheduled for Tuesday 12<sup>th</sup> May but due to technical difficulties with Skype had to be postponed and took place on Wednesday 13<sup>th</sup> May.**

**1. Chairman's welcome & Apologies**

The Chairman welcomed everyone to the meeting.

**2. Councillors' declarations of interest**

There were no declarations of interest.

**3. Minutes of the meeting held on 10/03/2020**

The minutes of the meeting held on 10/03/2020 were approved and agreed as a true record. These minutes will be signed by the Chairman at the next meeting at which the Council will be in attendance in person.

**4. Matters arising directly from the minutes**

There were no matters arising from the minutes.

**5. Reports from the visiting Councillors**

The Chairman read Cllr Lindsay's report to the meeting. (see attached)

The Chairman read Cllr Jamieson's report to the meeting. (see attached)

**6. Report from Village Hall & Community Council Representative**

Cllr Goodman read her report to the meeting. (See attached)

**7. Planning Application DC/20/01357 Location: Land North West of Nedging Road Nedging with Naughton Suffolk - Proposal: Erection of 1No detached dwelling and formation of a new access from Nedging Road (following demolition of outbuildings).**

The site for the proposed dwelling is remote from the built up area boundary of the Nedging Tye Hamlet and behind the building line of other properties in the Nedging Road. It is contrary to the National Planning Policy Framework and to the District Plan.

The Countryside must be preserved and the Parish Council object to the proposal.

**8. Planning Application DC/20/01592 Location: 5 Crowcroft Glebe Nedging with Naughton Suffolk IP7 7LH – Proposal: Erection of single storey rear extension**

Revised application is for an extension which is smaller, narrower and with a pitched roof, much more acceptable. The Parish Council have no objection in principle to this proposal but would support any objection from the immediate neighbours for loss of amenity or privacy.

**9. Any further planning applications received since the last meeting**

No further planning applications have been received since the last meeting.

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings:

Chairman.....

Date.....

**10. Finance Report**

Balance b/fwd. from previous meeting 10/03/2020 £5,231.57

**Income**

10/03/2020	Plusnet BB Credit	£32.43
11/03/2020	Bank Interest	1.93
14/04/2020	Babergh DC Precept	£2,690.00

Total Income £2,724.36

**Expenditure**

23/03/2020	CAS - One Suffolk Website Hosting	£60.00
23/03/2020	BDC - Dog Bin Emptying Sep - Feb	£71.88
23/03/2020	L Allum (Clerk's Salary Q4)	£508.04
27/03/2020	SKY Broadband Provider direct debit	£37.07
31/03/2020	SALC Payroll Service	£21.60
03/04/2020	SALC - Membership Subscription 2020/21	£186.91
27/04/2020	SKY Broadband Provider direct debit	£25.00

**Total Expenditure £910.50**

**Balance as at 12/05/2020 £7,045.43  
(Community Account £10.06 Premium Account £7,035.37)**

There are no outstanding invoices.

**11. Clerk's Report**

**a) Setting dates for next year's meetings**

The dates had been sent out to Councillors as listed on the meetings list. It was agreed that there would be 6 Parish Council meetings planned for the coming year 2020/21. All meetings will continue to be held in the Village Hall at 7.30 pm. The Annual Meeting of the Parish Council for **2021** will be held on the 11th May 2021 commencing at 7 pm.

The Annual Parish Meeting will be held on the 11th May **2021** commencing at 8 pm.

Clerk to arrange the dates to be printed in the Roundabout magazine.

**b) Bank Reconciliation for February & March 2020**

The Bank reconciliation and appropriate bank statements had been sent to Councillors prior to the meeting and it was agreed as being a true record. This will be signed at the next meeting that the Council will be in attendance in person.

**c) Internal Audit**

SALC will be undertaking the Internal Audit electronically for financial year 2019/20 as due to the covid-19 pandemic their offices are closed. SALC will access some documents via the web site and the Clerk will forward all other requested documents electronically. Items (d) to (h) that would normally be agreed at the Annual Meeting of the Parish Council will be agreed as follows, due to the deadlines of completing documents and posting on notice boards and the web site. These documents will be forwarded to SALC for the Internal Audit and then sent to the Chairman for signing.

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings:

Chairman..... Date.....

**d) Completion and approval of Annual Governance Statement (AGAR)**

The Annual Governance Statement had been sent to the Councillors prior to the meeting and it was unanimously agreed that all requirements had been fulfilled. The Annual Governance Statement was approved.

**e) Approval of Accounts for year ended 31/03/20**

The Councillors had been sent a copy of the completed accounts prior to the meeting which were agreed and approved.

**f) Certificate of Exemption (AGAR)**

It was agreed that Nedging with Naughton Parish Council would be exempt from an external audit due to the gross income or gross expenditure not exceeding £25,000.

**g) Accounting Statements (AGAR)**

These had been sent to Councillors prior to the meeting and were agreed and approved as being a true record of the Councils finances for accounting year 2019/20.

**h) Setting dates for the Exercise of Public Rights**

The common period for the inspection of the Exercise of Public Rights of the first 10 days of July has been removed due to the covid-19 regulations. It has however been advised to do this as close to these dates as possible. The dates will be set when all documents have been received back from the Internal Audit and after signatures of the Chairman have been obtained, but it is hoped that dates will be able to remain the same.

**12. Any Questions**

It was agreed by the Council that Skype would not be used for any future Virtual Meetings. Zoom would be considered, but there was a strong preference for safely spaced meetings in the Village Hall..

The meeting closed at 8.20 pm.

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings:

Chairman.....

Date.....