

Minutes of Nedging with Naughton Parish Council Meeting held on Tuesday 14th March 2023

Present: Cllr Harding (Chairman), Lynn Allum (Clerk), Cllr Witham, Cllr Goodman, Cllr Pratt, Cllr Walker, District Cllr Leigh Jamieson, County Cllr Robert Lindsay, 7 members of the public.

1. Chairman's welcome & Apologies

The Chairman welcomed everyone to the meeting.
No Apologies were received.

2. Councillors' Declarations of Interest

There were no declarations of Interest.

3. Minutes of the meeting held on 10/01/23

The minutes of the last meeting held on 10/01/23 were approved, agreed as a true record and signed by the Chairman.

4. Matters arising directly from the minutes

Bus Shelter Roof – Cllr Harding will replace the broken tiles.

5. Reports from visiting Councillors

County Cllr Robert Lindsay read the County Report out to the meeting (see attached)

District Cllr Leigh Jamieson read the District Report out to the meeting (see attached)

Kerbing/Footpath in Crowcroft Road – It has been reported by residents that the new footpath and kerbing which has been put in has decreased the width of the road in some places. District Cllr Jamieson has agreed to follow this up with building enforcement.

The Parish Council expressed thanks to County Cllr Lindsay and District Cllr Jamieson for all the support they have provided over the last 4 years.

6. Report from Village Hall & Community Council Representative

Cllr Goodman read the VH&CC Report to the meeting (see attached)

7. Any Other Planning Applications Received

No planning applications have been received.

8. Horses/Bicycles on Public Rights of Way

There has been a noticeable increase in horse riders and cyclists on public rights of way that are only designated as footpaths not bridleways. It was agreed to write to all landowners, stables and horse owners in the Parish and request that horses are not ridden on or adjacent to footpaths but along other field margins instead. Notices will be placed on all footpath signs indicating that horses and bicycles are not permitted users.

9. Hedges

There are several locations in the Parish where hedges have been removed during development and not yet replaced. There are also properties where hedges included in development planning approvals have not been planted. Cllr Pratt agreed to go back over the last 3 years and highlight the developments where all enforcements have not been met. Cllr Jamieson agreed to make further enquiries regarding enforcements. The Chairman agreed to approach the owners of Willow Cottage and Apple Tree Cottage to request cutting back overgrown hedges, warning that statutory action may be taken if action is not taken.

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman  Date 11/04/2023

10. Replacement of Speed Signs

Suffolk Highways will replace the missing 30mph signs at the entrance of Nedging Road which are statutory requirements. Suffolk Highways are seeking £693 to replace six further repeater signs and two posts on Nedging Road, that have disappeared over the years. Cllr Lindsay has agreed to cover 50% of this cost from his budget. The Parish Council has agreed to pay the remaining cost.

There was a discussion on the speed of vehicles along the narrow section of New Road which is causing concern to local residents. The national speed limit is applicable at this point and statutory signing is in place and regrettably no further local authority action is possible.

Missing repeater signs in Whatfield Road have recently been replaced.

11. Finance Report

General Fund

Balance b/fwd from previous meeting on 10/01/23 £9,023.83

Income

23/01/2023	Locality Grant	£450.00
09/02/2023	HMRC - VAT Claim	£855.75
06/03/2023	Bank Interest	£12.39

Total Income £1,318.14

Expenditure

Date	Item	Amount	VAT	Power
27/01/2023	SKY Broadband Provider direct debit	£44.20	£0.00	S111 LGA 72
27/02/2023	SKY Broadband Provider direct debit	£32.95	£0.00	S111 LGA 72
06/03/2023	Ink Cartridges	£36.31	£6.05	S111 LGA 72
09/03/2023	SALC Payroll Service	£22.80	£3.80	S111 LGA 72

Total Expenditure £136.26

General Fund Balance £10,205.71* less £3,702 £6,503.71

CIL Balance b/fwd from previous meeting on 10/01/23 **£1,061.58***

CIL Income

09/02/2023	HMRC VAT Claim	£ 1,843.56
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CIL Expenditure

There has been no CIL expenditure

****The sum of £3,702 for the installation of the Play Equipment had been noted in previous minutes as expenditure from the CIL fund, however this was incorrect and has been paid for by S106 grant. This sum has now been re-instated in the General Fund Record and removed from the CIL Record.***

CIL Balance £6,607.14

Total Balance as at 14/03/23 £13,110.85

(Community Account £3.51 Premium Account £13,107.34)

Reconciliation – Bank Statements and Accounts for January & February had been sent out to Cllrs prior to the meeting and it was agreed that the accounts balance with the bank statements for each month. The reconciliation was signed by 2 Cllrs.

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman



Date

11/04/2023

Budget Update – A budget update had been sent to the Cllrs prior to the meeting.

12. Clerk's Report

Decision Notices

DC/22/06043 The Willows, 13 Crowcroft Glebe Nedging with Naughton IP7 7LH: Erection of single storey side extension and open front porch – Granted

DC.22.05343 Barn North of Coopers Farmhouse Whatfield Road Nedging with Naughton IP7 7BS: to allow for changes to first floor layout and window to underside of eaves and insertion of ground floor window to south elevation to kitchen. To remove condition 10 (clay lump repairs) – Granted

Review of Bank Transfers & Direct Debits - It was agreed that all direct debits continue to be paid and payments for invoices are made via bank transfers wherever possible.

Internal Control Report – The Internal Controls check has been reviewed and signed by Cllr Harding and Cllr Pratt as being an accurate record.

Review of Action Plan – All recommendations arising from the Internal Audit by SALC have been actioned and completed.

GDPR Document Review - GDPR documents have been reviewed and it was agreed that no changes needed to be made. These will be reviewed annually

Annual Meeting May 2023 – With the Elections being held on Thursday 4th May followed by the bank holiday weekend, the planned date for the Annual Meetings has been changed from Tuesday 9th May to Thursday 11th May to ensure that election results have been received.

13. Appointment of Internal Auditor & Terms of Reference

The Council agreed that SALC should undertake the Internal Audit again this year and approved and agreed the SALC Terms and Conditions. Audits will be carried out electronically.

14. Any Questions

Emergency Lifting Equipment – A proposal for 'Emergency Lifting Equipment' for raising uninjured people following a fall has been received. It was agreed that this could be covered by CIL funds and will be included on the next CIL Questionnaire and raised at the Annual Meeting on Thursday 11th May. Cllr Walker has agreed to take the lead in finding volunteer users and training required if purchase is agreed.

The meeting closed at 20:00

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman



Date

11/04/2023