

**Minutes of Nedging with Naughton Parish Council Meeting  
held on Tuesday 21<sup>st</sup> September 2021**

Present: Cllr Harding (Chairman), Lynn Allum (Clerk), Cllr Goodman, Cllr Pratt, Cllr Walker, 3 members of the public

**1. Chairman's welcome & Apologies**

The Chairman welcomed everyone to the meeting.

Cllr Witham sent her apologies.

District Cllr Leigh Jamieson and County Cllr Robert Lindsay sent apologies (both Cllrs had a prior meeting at Babergh)

**2. Councillors' declarations of interest**

There were no declarations of interest.

**3. Minutes of the meeting held on 02/08/21**

The minutes of the last meeting held on 02/08/21 were approved, agreed as a true record and signed by the Chairman.

**4. Matters arising directly from the minutes**

There were no matters arising from the previous minutes.

**5. Reports from visiting Councillors**

Cllr Harding read the District Report out to the meeting (attached)

Cllr Harding read the County Report out to the meeting (attached)

**6. Report from Village Hall & Community Council Representative**

Cllr Goodman read the report out to the meeting. (attached)

**7. Planning Application DC/21/04480: The Old House, New Road, Nedging with Naughton IP7 7BU – Proposal: Erection of garage to store classic cars**

The Council have no objection to the proposal.

**8. Any other planning applications received**

No further planning applications have been received.

**9. Finance Report**

Balance b/fwd. from previous meeting 02/08/21

CIL Fund £4,093.56

General Balance £7,048.22

Total balance b/fwd £11,141.78

**Income**

06/09/2021	Bank Interest	£0.28
13/09/2021	Babergh DC Precept	£2,739.00

**Total Income £2,739.28**

**Expenditure**

Date	Item	Amount	Power
05/08/2021	Chris Harding stamps/labels QPJ	£150.15	S111 LGA 72
27/08/2021	SKY Broadband Provider direct debit	£38.58	S111 LGA 72

**Total Expenditure £188.73**

I certify that these minutes have been agreed by the Council as a fair and true record of the proceedings

Chairman ..... Date .....

**(CIL Fund) £4,093.56**  
**General Balance £9,598.77**

**Total Balance as at 21/09/21 £13,692.33**  
**(Community Account £14.54 Premium Account £13,677.79)**

The Insurance Invoice has been received. £204.83. This was agreed for payment.  
Laptop Service Invoice has been received £100. This was agreed for payment.

A budget update has been sent to the Cllrs.

Expenditure to date £1,512.52  
Estimated payments due (Oct – March) £4,300  
Estimated year end expenditure £5,812.52

## **10. Clerk's Report**

- a) **Review the effectiveness of the Internal Audit** – The Internal Audit has been completed by SALC with a few recommendations. An Action Plan has been drawn up for completion by the end of the financial year. It was unanimously agreed that standards are being met and the work of the Internal audit is effective. There is reliable assurance regarding the Internal Controls and the management of risk. There is always a comprehensive report given and comments/suggestions are put onto an action plan which is then completed by the end of the financial year and reviewed by the Internal Auditor the following year.
- b) **Internal Control Statement** – The 'External Audit' section has been re-worded to take into effect that the Council now make a declaration of exemption due to the Income & Expenditure being below £25K. The Council agreed that all measures are in place to comply with this. The statement was signed by the Clerk and Chairman.
- c) **Review of Insurance and Asset Register** - The Insurance renewal has been reviewed and it was agreed that the premium should be paid at a cost of £204.83. The Asset Register has been reviewed and it was agreed that there are no changes to be made and that the Insurance covers all assets.
- d) **ICO subscription Review/payment** - It was agreed that as this is a recommended subscription and should continue to be paid by direct debit at a cost of £35.

**Website Accessibility Statement** – It was recommended by the Internal Auditor that a website accessibility statement should be put on the website. CAS who run 'One Suffolk Website' provided a template which has been adapted to this Council. The Council agreed the website accessibility statement which will now be put on the website.

**Action Plan: Actions completed** – Internal Control Statement, Budget Review, Electronic numbering of minutes, Website Accessibility Statement.

**Broadband** – It was agreed (post meeting 02/08/21) that the broadband package would continue to be provided by sky at a cost of £32/month (reduced from the initial quote of £43/month), which was the most cost effective option at the date of renewal. The cheaper providers were not viable due to technology issues.

### **Decision Notices**

DC/21/02584 Nedging Hall, Nedging Road, Nedging With Naughton, Suffolk IP7 7HG  
Change of use of Nedging Hall to tourist accommodation, including use of swimming pool, tennis court, barn, garage and grounds in conjunction with proposed use.  
Permission Granted

DC/21/03987 Tye Farm, Nedging Road, Nedging With Naughton, Suffolk IP7 7HP  
Variation of Condition 2 (Approved plans & documents) - 2 no. dwellings with garages. - To allow variation to the approved garage plans to provide additional storage and windows for natural light as drawings - 4860-0303-P02 GA Plans and Elevations - Plot 1, 4860-0304-P06 GA Plans and Elevations - Plot 2  
Permission Granted

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DC/21/03848 Land North West Of, Nedging Road, Nedging With Naughton, Suffolk  
Application under Section 73 of The Town and Country Planning Act relating to DC/20/01357 (detached dwelling and access) for Variation of Condition 2 (Approved plans and documents).  
Permission Granted

DC/21/03842 Vine Farm Granary, Nedging Road Nedging with Naughton.  
Conversion of agricultural building to form 1no. dwellinghouse.  
Listed Building Consent has been granted.

DC/21/03835 Vine Farm Granary, Nedging Road, Nedging with Naughton.  
Conversion of agricultural building to form 1no. dwellinghouse.  
Permission Granted

**11. Queens Platinum Jubilee Celebrations**

Cllr Harding read out the results of the questionnaire, which had a very disappointing return rate of only 28 out of 205 sent out. There were 23 in favour of a celebration, 4 against and 1 no indication. Results will be printed in the Roundabout Magazine and the Council will wait to see if there is any further response.

**12. Any Questions**

There were no questions.

The meeting closed at 8.10 pm

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Chairman ..... Date .....