

Minutes of Nedging-with-Naughton Annual Parish Council Meeting
held on Tuesday 8th May 2018

Present: Cllr Harding (Chairman), Lynn Allum (Clerk), Cllr Clarke, Cllr Witham, Cllr Goodman, County Cllr Robert Lindsay, District Cllr Alan Ferguson, 5 members of the public.

Apologies were received from Cllr Pratt.

1. Election of a Chairman and signing of Chairman's declaration of acceptance

It was proposed by Cllr Clarke that Cllr Harding be re-elected to this post.

Seconded by Cllr Witham and unanimously agreed.

The Chairman signed his Declaration of Acceptance for the post.

2. Chairman's Welcome and Councillor's declarations of interest

The Chairman welcomed everyone to the meeting. There were no declarations of interest.

3. Election of Vice Chairman

It was proposed by Cllr Harding that Cllr Clarke be elected as Vice Chairman.

Seconded by Cllr Witham and unanimously agreed.

4. Appointment of RFO

It was unanimously agreed that the Clerk, Lynn Allum, should be re-appointed as the Responsible Finance Officer.

5. Minutes of the meeting held on 13/03/2018

The minutes of the meeting held on 13/03/18 were approved and signed by the Chairman as a true record.

6. Matters Arising directly from the Minutes

There were no matters arising.

7. Chairman's Annual Report

The Chairman delivered his Annual Report for 2017/18 to the meeting. (see attached)

8. Reports from visiting Councillors

County Councillor Robert Lindsay read his report to the meeting. (see attached)

Concerns were raised regarding the safety of road users and pedestrians in Bildeston High Street. One member of the public will put in writing his concerns and forward this to County Councillor Robert Lindsay, who will in turn pass onto Highways and Bildeston Parish Council.

It was confirmed that the decision regarding a Unitary Authority, has to be a Government decision.

It was confirmed that pot holes and other Highway problems should be reported through the Suffolk County Council Portal. Responses by the Highway Authority in the Parish have generally been good.

District Councillor Alan Ferguson read his report to the meeting. (see attached)

9. Report from Village Hall & Community Council

Cllr Goodman read her report to the meeting (see attached)

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman.....

Date.....

10. Any planning applications received since this notice

No planning applications have been received.

11. B1078 Speed Limit Consultation and Mini-roundabout proposal

It was unanimously agreed that the 40mph speed limit will be supported by the Council.

It had been proposed that mini roundabouts could be used as a traffic calming measure, however this was not favoured by the Council.

Initial Community Speed Watch operations have indicated high volumes of offenders. The police have suggested that as a result they may make their own formal checks. It was noted that the Hadleigh Road has an accident blackspot where speeding is a problem. Jill Taylor offered to provide data and Cllr Harding will take this to County Cllr Lindsay for potential action with the Highway Authority.

12. Babergh/Mid Suffolk One Council Proposal

This discussion was deferred, due to the proposal by the leader of Suffolk County Council for a Unitary Authority.

13. Finance Report

Balance b/fwd from previous meeting 13/03/2018 £6,399.95

Income

09/04/2017	Babergh DC Precept	£2,457.50
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Expenditure

13/03/2018	Plusnet Broadband provider direct debit	£13.51
24/03/2018	VH&CC allocated payment 2017/18	£1,281.00
27/03/2018	SALC (payroll service)	£21.60
29/03/2018	Speedar (radar gun, signs, hi vis vests)	£1,260.60
08/04/2018	L Allum (Clerk's Salary Q4)	£461.40
08/04/2018	SALC - subscription 2018/19	£180.45
13/04/2018	Plusnet Broadband provider direct debit	£14.19
23/04/2018	Babergh Litter & Dog bin emptying	£49.55
03/05/18	SALC Internal Audit Fee	£170.40

Total Expenditure £3,452.70

Balance as at 08/05/2018 £5,404.75

(Community Account £9.94 Premium Account £5,394.81)

There are no outstanding invoices to pay.

14. Clerk's Report

Planning Application DC/17/05317 for Listed Building Consent - Underwood Grange, Ipswich Rd, Nedging with Naughton, IP7 7DA – Proposal: Take up and relay floors in rooms G3, G4, G5 and G6. Replace 1 no. door. Insert door to former doorway. Replace oak post in G6 – GRANTED.

Planning Application DC/17/06324 - Vine Farm, Nedging Rd, Nedging Tye, IP7 7HU – Change of use, alterations and extension to a former farm building to create a new dwelling – REFUSED.

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman..... Date.....

Planning Application DC/18/01065 - Mole End, Whatfield Rd, Nedging with Naughton, IP7 7BS – Change of use of agricultural land to garden curtilage – GRANTED.

The Government has tabled an amendment to the forthcoming Data Protection legislation to 'exempt Parish & Town Councils from the requirement to appoint a DPO, however, Councils should still continue to prepare for compliance with the rest of GDPR.

There will be a £1/month price increase on Plusnet Broadband from June 2018.

The Internal Control check took place after the meeting held on 13/03/2018, when all was found to be correct and signed off.

15. Completion and approval of Annual Governance Statement

The Annual Governance Statement had been sent to the Councillors prior to the meeting and it was unanimously agreed that all requirements had been fulfilled. The Annual Governance Statement was approved and signed by the Chairman.

16. Approval of Accounts for year ended 31/03/18

The Councillors had been sent a copy of the completed accounts prior to the meeting and they were agreed, approved and signed by the Chairman.

17. Appointment of Internal Auditor & Terms of Reference

It was unanimously agreed that SALC should continue to undertake the internal Audit for 2018/19. The Terms of Reference were unanimously agreed and signed by the Chairman.

18. Review of Standing Orders

NALC released 2018 updated version of the model SO's, which were reviewed, unanimously agreed and adopted.

19. Review of Financial Regulations and Risk Assessments

The Financial Regulations have been updated with recent changes in legislation, relating to procurement. They were reviewed and amended with reference to LTN87, agreed and unanimously approved. Risk Assessments were reviewed, agreed and unanimously approved.

20. Election of SALC Representative

Cllr Harding proposed Cllr Witham, who accepted and this was unanimously agreed.

21. Election of Village Hall & Community Council Representative

Cllr Harding proposed Cllr Goodman who accepted and this was unanimously agreed.

22. Code of Conduct

The Code of Conduct (template provided by SALC) was agreed, unanimously approved and signed.

23. Setting dates for next year's meetings

These are listed on the meetings list. There are 6 Parish Council meetings planned for the coming year 2018/19. All meetings will continue to be held in the Village Hall at 7.30 pm. The next Annual Meeting of the Parish Council will be held on the 14th May 2019 commencing at 7 pm. The next Annual Parish Meeting will be held on the 14th May 2019 commencing at 8 pm. Clerk to arrange the dates to be printed in the Roundabout magazine.

24. Any Questions

There were no questions.

The meeting closed at 8.10 pm.

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman..... Date.....